

Vehicle mileage & expenses:

Miles or Km? _____	Vehicle 1	Vehicle 2	Currency
Year, make, & model			
Date of purchase			
Purchase price			
Date of initial biz use			
Beginning odometer			
End of Year odometer			
Total annual mileage			
Total business miles			
Parking & tolls expenses			
If using actual expenses:			
Gasoline			
Insurance			
Repairs			
Maintenance			
Lease costs (if any)			

Home Office Expenses (used exclusively for biz):

Address: _____	
Total sq ft/m:	
Home office spaces sq ft/m:	
Purchase price (if owned):	
Land portion of purchase price:	
Improvement costs prior to biz use:	
Mortgage interest (provide 1098)	
Taxes	
Rent paid	
Utilities	
Insurance	
Repairs & maint.	
Other: _____	

New Vehicle or Sold Vehicle; Yr/Make/Model	Beg. Odometer	EOY Odometer	Total annual mileage	Total biz miles (noncommuting)	Date of purchase/Date of first biz use	Parking/Tolls

If using actual expenses, provide gasoline, insurance, repairs, maintenance, and prior depreciation, as well as the mileage information.

Sales of Equipment, Machinery, Land, Buildings or other Business assets (use additional sheet if needed):

Property Description	Date Acquired	Date Sold	Currency	Sales Price	Sales Expenses	Original Cost

Purchases of Equipment, Machinery, Land, Buildings or other business assets (use additional sheet if needed):

Description	Date of Purchase	Purchase Price	Currency

Contractors paid more than \$600 during the year:

Name	SSN	Address	Amount Paid	Purpose of payment?

Cost of Goods Sold: if you sell goods (not services), then the costs that go into making those goods

Products	Beginning inventory value	Ending Inventory value	Purchases	Freight	Manufacturing labor	Other costs